

Rutland City Public Schools

Parent/Guardian Access Request Form-Infinite Campus Parent Portal

The Rutland City Public Schools can provide access to student information via the Infinite Campus Portal. In order to protect the confidentiality of student records, all parents/guardians who wish to use this service are required to read the *Parent Portal Acceptable Use Agreement*, and **sign and return this request form** to your child's counselor during the registration process. Forms may be returned in person, by mail, or sent in with your child.

Please Print

Parent/Guardian Name (one name per form) _____
 (First Name, Middle Initial, Last Name)

Are you an employee for the Rutland City School District? Yes ____ No ____

Parent/Guardian Home Address: _____

Please list all children in household who are/will be enrolled in Rutland City Public Schools.

<i>First, Middle, Last Name</i>	<i>Your relationship to student</i>	<i>Do you reside with student? (Yes or No)</i>	<i>School</i>	<i>Current Grade Level</i>	<i>Student signature for Access to Infinite Campus Parent Portal. Student certifies that they have read the Acceptable Use Agreement and will comply</i>

I certify that all of the above information is true and I have legal authority to access the records of the student(s) listed above. I also certify that my children and I have read the Acceptable Use Agreement and will comply with the requirements set forth in the document.

Signed: _____

Date: _____

 Signature must be that of the Parent/Guardian shown on the first line

(mm/dd/yyyy)

Important

Once the information provided above is verified and processed, you will receive your Infinite Campus Activation Key via US Mail. When you receive your activation key, you will be able to access the Parent Portal through the RCPS website: <http://rutlandcitypublicschools.org/> to create a user name and password. *Please remember to add your email to your campus portal account.*

Office Use Only: Date Returned: _____

Forms should be forwarded to Lori Pinkowski at RHS. Lori.pinkowski@rcpsvt.org

γ Verify address and household γ Activation Key Provided - Date: _____ Initials: _____

RUTLAND PUBLIC SCHOOLS
INTERNET, E-MAIL & INFINITE CAMPUS ACCEPTABLE USE CONTRACT
Student Agreement and Parental Consent Form

Student Name (last, first) _____

School _____ Year of Graduation _____

Password _____

Home Address _____

Student Agreement

I have read, understand, and will abide by the Acceptable Use Policy for an Internet account, use of the Internet at school and access to the Student Information System (INFINITE CAMPUS). I further understand that failure to abide by the terms of this policy is a violation of school rules and may constitute a civil and/or criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary action and/or appropriate legal action may be taken.


Student Signature _____ Date _____

Parental Consent

I have read the Acceptable Use Policy. I understand that the Internet is a worldwide group of many thousands of computer networks. I know the school does not control the content of these internet networks. When using the Internet, I realize that students may read material that I might consider controversial or offensive. I give my permission for my child to have an Internet and E-Mail account at school. I understand that my child may keep the address as long as the procedures described in the Acceptable Use Policy are followed.

Parent/Guardian Signature _____ Date _____

Students: Your Infinite Campus access information will be given to you at school.
(You may continue to use your current RMS user name & password)

 **Return this form to: Lori Pinkowski at Rutland High School**

> > Office Use Only < <

- Verify address and household Student Portal Access Student Activation Key Acceptable Use Contract
 FALL REGISTRATION

Date _____ Initial _____



Please complete the form on the back of this page

Student Access Request Form - Infinite Campus Portal

The Rutland City Public Schools can provide access to student information via the Campus Portal. In order to protect the confidentiality of student records, all students who wish to use this service are required to have an *Acceptable Use* form on file and must sign and return this request form to Mrs. Michelle Browne in the Guidance Office.

PLEASE PRINT

Student Name: _____

(First Name, Middle Initial, Last Name)

Grade: _____

Year of Graduation: _____

Home Address: _____

I certify that all of the above information is true. I also certify that I have read the *Acceptable Use Agreement* and will comply with the requirements set forth in the document.

Signed: _____

Date: _____

Student Signature

(mm/dd/yyyy)

Important

When you receive your activation key, you will be able to access the Infinite Campus Portal through the RCPS website: <http://rutlandcitypublicschools.org/> and create a user name and password. **Please add your email to your Infinite Campus Portal account.**

Office Use Only	
<input type="checkbox"/> A.U. Form on file?	<input type="checkbox"/> Verify address and household
<input type="checkbox"/> RHS Student IC access	<input type="checkbox"/> Activation Key Provided
<input type="checkbox"/> FALL REGISTRATION	Date: _____ Initials: _____



Forms should be forwarded to Lori Pinkowski, Rutland High School

Please complete the other side. 